



## Request for Dean's Approval of Salary Award Applications

To be completed and signed by Department Head/School Director

Date: \_\_\_\_\_

From: \_\_\_\_\_  
Department Head / School Director

Department/School: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant is/will be: \_\_\_\_\_  
Rank Track

Faculty Appointment Start Date: \_\_\_\_\_

Sponsor Agency: \_\_\_\_\_  
eg. CIHR, H&SF, NSERC, etc.

Award/Program: \_\_\_\_\_

Start date of award: July 1, \_\_\_\_\_ Length of award: \_\_\_\_\_ year(s)

I confirm the following:

All eligibility requirements of the sponsoring agency have been met.

If the individual is to be proposed for a professorial rank, e.g. Assistant Professor rather than Research Associate, appropriate duties will be assigned as per the Collective Agreement with the Faculty Association, including research, teaching, and administrative responsibilities such that the individual can be appropriately reviewed for tenure or promotion in due course.

The Department/School/Centre is in compliance with the Faculty of Medicine Research Personnel Award Application Procedures at: [http://www.med.ubc.ca/research/gad/gap/salary\\_awards\\_main.htm](http://www.med.ubc.ca/research/gad/gap/salary_awards_main.htm).

The Department/School/Centre will provide appropriate space, secretarial support, and agrees to meet UBC salary increases if the award is successful.

If required by the Agency, the draft letter of support from the Dean has been reviewed and approved by the Head/Director.

Grant Development and two Internal Reviews have been completed.

\_\_\_\_\_  
Department Head/School Director

\_\_\_\_\_  
Centre Director (if applicable)

\_\_\_\_\_  
Date